

Planning Commission – Zoom meeting instructions

The City of Rogers City Planning Commission will be conducting a meeting **December 16, 2020 at 5 p.m.** To meet guidelines established by the Michigan Department of Health and Human Services aimed at stopping the spread of COVID-19, this will be an electronic meeting conducted via Zoom. Below are instructions for meeting attendance and public comment via Zoom:

1. Zoom functions best from a personal computer or tablet, but also can be used from a cell phone
2. All meeting participants can enter the virtual meeting room up to 15 minutes before the posted meeting start time
3. Audience members will be placed in a virtual waiting room until the Chairperson opens the meeting
4. Audience members will be muted upon joining the meeting, with video turned off throughout, and will be able to “listen only” unless called upon to speak by the chairperson during public comment or a public hearing
5. The City Manager is the only person able to unmute members of the audience, and will do so only at the direction of the chairperson
6. The meeting may be recorded to Zoom Cloud
7. According to the Attorney General, disruptive behavior is subject to criminal charges under MCL 752.797 and MCL 750.540. Disruptive behavior may result in being muted, being returned to the waiting room, or being removed from the meeting
8. Public Comments:
 - a. The Chairperson will announce when we have reached the public comment/public hearing portion of the meeting
 - b. An audience member wishing to speak will “raise his/her hand” by using that command on their Zoom screen (For cell phone users, *9 allows you to raise your hand; *6 toggles mute)
 - c. The Chairperson will greet the audience member wishing to speak and request a name and address
 - d. The City Manager will unmute the audience member wishing to speak
 - e. After a person has concluded his/her comments, the City Manager will return the person’s audio to mute
 - f. Steps b-e will be repeated until public comment is complete
 - g. Audience members are asked to keep their public comments to three minutes or less

How the public can participant in the meeting:

1. Click on the virtual meeting link found below (no need to setup a FREE Zoom account):
<https://us02web.zoom.us/j/84041643894?pwd=c3JjVzhwWEE5ejJpUGlDUkQrM080Zz09>
2. Enter the following meeting password: 909677
3. Or by phone – dial (312) 626-6799 and enter webinar ID 840-4164-3894

HEARING IMPAIRED: PLEASE DIAL MICHIGAN RELAY SERVICES AT 7-1-1 AND PROVIDE THE FOLLOWING NUMBER 10 MINUTES PRIOR TO THE MEETING: 989-734-2191.

The agenda for the meeting follows...

AGENDA

**CITY OF ROGERS CITY
PLANNING COMMISSION MEETING
CITY COUNCIL CHAMBERS/ZOOM**
*Wednesday, December 16, 2020
5:00 pm*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES OF THE OCTOBER 29, 2020 MEETING

CITIZENS APPEARING BEFORE PLANNING COMMISSION

REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

1. Public hearing: Conditional rezoning of 177 Superior from B-2 to R-2
2. Public hearing: Zoning ordinance amendment that would allow planned unit developments as a special use with supplemental development requirements on all properties zoned B-3
3. Public hearing: Adoption of master plan

OTHER BUSINESS

ADJOURNMENT

DUE TO GUIDELINES ESTABLISHED BY THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AIMED AT STOPPING THE SPREAD OF COVID-19, MEDIA AND THE PUBLIC WISHING TO ATTEND THIS MEETING MUST DO SO REMOTELY VIA ZOOM. Instructions on how to attend this meeting, and speak during public comment, via Zoom will be posted at the City's website, www.rogerscity.com. Those looking to contact staff/board members with concerns/questions about anything included on this agenda can do so via the "Contact" item on the City's web site.